

NORTHERN WESTMORELAND CAREER AND TECHNOLOGY CENTER

SECTION: OPERATIONS

TITLE: SCHOOL DAY

ADOPTED: October 20, 2011

REVISED:

804. SCHOOL DAY	
<p>1. Purpose</p>	<p>The normal school day for the instruction of vocational students shall be in accordance with law, regulations and Joint Operating Committee policy.</p>
<p>2. Authority Title 22 Sec. 4.4, 11.2, 11.3 SC 1504, 1850.1</p>	<p>The Joint Operating Committee shall establish the times for the daily sessions of the center.</p>
<p>3. Delegation of Responsibility</p>	<p>From time to time, emergency situations might arise which would call for immediate and decisive action by the Administrative Director which, under more normal situations, would clearly be beyond the scope of his/her duty and authority. It shall be the policy of the Joint Operating Committee that the Administrative Director shall act in emergency situations to preserve and protect the lives and property of students and staff.</p> <p>When circumstances of weather, power failure, lack of water or heat, work stoppage, epidemic, or other civil or natural emergency make it impossible or unsafe to open the center, the Administrative Director may close, delay the opening, or dismiss school early. The Administrative Director or designee shall prepare procedures for proper and timely notification of all concerned, in the event of an emergency closing. In all cases, the Administrative Director shall immediately notify the Chief School Administrator and Joint Operating Committee Chairperson of his/her action, together with the reasons for this action.</p>
<p>Title 22 Sec. 11.25 Pol. 204</p> <p>4. Guidelines</p>	<p>The Administrative Director or designee shall develop guidelines that allow students to enter and leave the center under exceptional conditions so that variances with the normal school schedule may be accommodated. Such guidelines shall consider such things as inclement weather, family illness, urgent reasons and other circumstances.</p> <p>If the center is to be closed due to weather conditions or other emergencies, the announcement shall be made as soon as possible over local radio stations.</p>

References:

School Code – 24 P.S. Sec. 1504, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 4.4, 11.2, 11.3, 11.25

Joint Operating Committee Policy – 204