

NORTHERN WESTMORELAND CAREER AND TECHNOLOGY CENTER

SECTION: NON-INSTRUCTIONAL
EMPLOYEES

TITLE: VACATION

ADOPTED: October 20, 2011

REVISED:

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| | 537. VACATION |
| 1. Purpose | Eligible non-instructional employees shall be provided paid vacation days in accordance with Joint Operating Committee policy. |
| 2. Authority SC 1850.1 | The Joint Operating Committee has the authority and responsibility to establish reasonable guidelines that specify the conditions under which vacation may be taken. |
| 3. Guidelines | <p>Vacation days with pay shall be granted by the Joint Operating Committee in accordance with the terms of an applicable benefits statement or a collective bargaining agreement, if one exists.</p> <p>All vacation schedules must recognize the center's operating needs and are subject to final approval by the Administrative Director or designee.</p> |
| School Code 1850.1 | |