

NORTHERN WESTMORELAND CAREER AND TECHNOLOGY CENTER

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: ASSAULT ON EMPLOYEES

ADOPTED: October 20, 2011

REVISED:

	344. ASSAULT ON EMPLOYEES
1. Authority	The Joint Operating Committee, in its sole discretion, may give legal assistance, in part or in whole, for any assault or injury suffered by any administrative employees in the discharge of their duties.
2. Delegation of Responsibility	It shall be the responsibility of the employee to notify the Administrative Director or a member of the Joint Operating Committee immediately of any such assault or injury. Upon any legal action being taken against the employee, it shall be the responsibility of the employee to immediately notify the Administrative Director or any member of the Joint Operating Committee of such legal action.
3. Guidelines	<u>Leave</u> If any absence results from such assault or injury suffered by any employee while in the discharge of his/her duties, the Joint Operating Committee may, in its sole discretion, declare a non-forfeiture of any sick leave due the employee. The employee shall submit a report of a duly licensed physician, within one (1) week of the injury, as to the nature and extent of the injury and the physician's opinion of the inability of the employee to perform his/her normal duties. If such absence continues beyond two (2) weeks from the date of the injury, an additional physician's report shall be submitted at the end of each two (2) week period setting forth the employee's physical condition and the physician's opinion as to the further inability of the employee to perform his/her normal duties.

	<u>Retention Of Benefits</u> Benefits shall continue beyond the period of any workers' compensation until the employee returns to work or for a period of twelve (12) weeks, whichever first occurs, when the absence is verified by a physician and arises out of an injury occurring in the discharge of the employee's duties, provided that the injuries are not due to any fault on the part of the employee, as determined by the Joint Operating Committee.
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