

# NORTHERN WESTMORELAND CAREER AND TECHNOLOGY CENTER

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: ABOLISHING A POSITION

ADOPTED: October 20, 2011

REVISED:

	310. ABOLISHING A POSITION
1. Purpose	It is the responsibility of the Joint Operating Committee to provide the administrative staff necessary for implementation of the vocational technical program and proper operation of the center, and to do so efficiently and economically.
2. Authority SC 1850.1 Title 22 Sec. 4.4	The Joint Operating Committee recognizes its responsibility to maintain administrative staff positions consistent with the needs of the center.
SC 1124	In the exercise of its authority to reduce staff or abolish positions, the Joint Operating Committee shall give primary consideration to the effect upon the vocational technical program and shall ascertain that elimination of a program is approved by the Department of Education.
3. Guidelines Pol. 311	Reduction in staff as a result of the abolishment of positions shall be in accordance with law and Joint Operating Committee policy.
4. Delegation of Responsibility	The Administrative Director shall recommend annually to the Joint Operating Committee the number of administrative positions needed for the center to function efficiently, including recommending the abolishment of unnecessary positions.