

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**A G E N D A**

**Regular Meeting - Thursday, March 16, 2023 - Time – 6:30 P.M.  
Meeting Place: Northern Westmoreland Career & Technology Center  
705 Stevenson Blvd, New Kensington, PA 15068**

**I. Meeting Called to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**Executive Session –** An executive session was held on February 16, 2023 from 7:12 p.m. to 7:47 p.m. for personnel issues.

**IV. Approval of Agenda as presented**

A-5

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**V. Comments on Agenda Items by Citizens in Attendance**

**VI. Approval of Minutes**

**- Regular Meeting of February 16, 2023.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**VII. Finance**

**A. Treasurer's Reports February 2023 (Display F-1A)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**B. Payment of Bills March 2023**

(Display F-1B)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**C. Ratification of Investments February 2023**

(Display F-1C)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**VIII. Reports**

**A. Director's Report**

**B. Administrative Report**

**C. Business Office Report**

**IX. Correspondence**

**X. Old Business**

**XI. New Business**

**A. ADMINISTRATION**

**AGENDA ITEM A-1**

Approve the Northern Westmoreland Career & Technology Center 2023-2024 School Calendar.

(Display A-1)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

A. ADMINISTRATION (Cont'd)

**AGENDA ITEM A-2**

Approve the 2022-2023 Occupational Advisory member adjustments as presented.

(Display A-2)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM A-3**

Approve the memorandum of understanding with the Bureau of Career & Technical Education for participation in the BCTE Technical Assistance Program.

(Display A-3)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM A-4**

Approve the 2022-2023 school year faculty club advisors

Nathaniel Newsted – Nat'l Technical Honor Society

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**AGENDA ITEM A-5**

Authorize Coleen Steim, Business Manager to make necessary budgetary transfers for March 2023 as shown on the attached display.

(Display A-5)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

**B. PERSONNEL**

**XII. Comments by Citizens in Attendance**

**XIII. Adjournment**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Affirmative Vote \_\_\_\_\_ Negative Vote \_\_\_\_\_

CS

**Dates to remember:**

- Thursday, April 20, 2023 - 6:30 PM JOC Regular Meeting
- Thursday, May 18, 2023 - 6:30 PM JOC Regular Meeting
- Thursday, June 15, 2023 - 6:30 PM JOC Regular Meeting
- Thursday, July 20, 2023 - NO JOC Regular Meeting
- Thursday August 17, 2023 - 6:30 PM JOC Regular Meeting
- Thursday September 21, 2023 - 6:30 PM JOC Regular Meeting
- Thursday, October 19, 2023 - 6:30 PM JOC Regular Meeting
- Thursday, November 16, 2023 - NO JOC Regular Meeting
- Thursday, December 7, 2023 - 6:30 PM JOC Reorganization Meeting
- Thursday, December 7, 2023 - JOC Regular Meeting